The Board of Clark County Commissioners met in regular session pursuant to adjournment in accordance with Section 121.22 O.R.C. (Sunshine Law) in the Commission Chambers, 3130 East Main Street, Springfield, Ohio.

The following members and guests were present: Commissioner Melanie F. Wilt; Commissioner Sasha L. Rittenhouse; Commissioner Lowell R. McGlothin; Michelle Noble, Assistant County Administrator/HR Director; Angela Wheeler, Commission Clerk; Theresa Cox, Administrative Assistant; Michael Cooper, Public Information Officer; Ron Coss and Tom O'Neal, Veterans Service Commission; Chuck Bauer, Utility and Solid Waste Director; Bonnie Martens, Program Manager Solid Waste District, David Mount and Kermit Rowe, Habitat for Humanity; Jessica Oroczo, Springfield News-Sun.

Commissioner Wilt called the meeting to order and introductions were made.

Commissioner Wilt shared with the other Commissioners that Beau Thompson, Assistant Prosecutor is available for consultation regarding the New Carlisle TIF and any questions they may have.

David Mount and Kermit Rowe, Habitat for Humanity, provided an informational presentation regarding their initiatives and projects within the organization. They provide assistance in Clark, Green, and Montgomery Counties. Their mission provides not only a new home ownership program, but also a program that includes improvement and repair for families to keep their house safe and livable. Both initiatives assist families with moderate household incomes of less than \$50,000 per year.

Commissioner McGlothin asked if the critical repair program was free. Commissioner Wilt inquired if the program included labor and supplies. Mr. Mount confirmed the assistance families receive is free of cost for the improvement and repair program. Habitat for Humanity is fortunate to have great supporters for this work with several partnerships that allow them to help the community and keep the homes safe and presentable within the community. The outcome is less abandoned homes and stabilization for the neighborhood.

Commissioner McGlothin asked how the public can contact Habitat for Humanity. Mr. Mount referred to their website as a source for making contact and further information.

Commissioner McGlothin said Habitat for Humanity is well known for building houses within their program, but not necessarily everyone understands the additional component they offer of providing assistance for critical repairs. Mr. Mount explained that they are working to share that information within the community.

Commissioner Rittenhouse commended Mr. Mount and Mr. Rowe on their passion and the good that it provides to the community.

Commissioner McGlothin commented that many people are under the misconception that it is a free home. It is not a free home, there is sweat equity and a house payment. The zero percent interest rate in home ownership for this program makes all the difference in the world. Mr. Rowe agreed and reflected that when the keys are given to an owner, there is an impact and meaning behind the process.

Commissioner Wilt commented that she has been sitting in Board of Revision hearings regarding home and property valuations. People come in and appeal the value because it affects the property taxes that they have to pay. Commissioner Wilt shared an experience she had with an elderly homeowner that had fallen on difficult times due to an injury. He was concerned about his home valuation due to needing repairs. She would like to have Habitat for Humanity available to offer to homeowners. She suggested possibly connecting with the Auditor's Office and United Senior Services to develop a partnership. Commissioner Wilt inquired if they had a one-page pamphlet that detailed the programs available along with contact information. Mr. Mount said he would get that information to her.

Mr. Rowe concluded that they would like to share information with anyone that would like to inquire about the program. They estimate that they will dedicate five homes this year, two of which are located in New Carlisle.

Chuck Bauer, Utility and Solid Waste Director, and Bonnie Martens, Solid Waste District Program Manager, presented the 2022 Clark County Solid Waste District Annual Report (attached).

Commissioner McGlothin asked if they accept farm tires during certain times of the year. Mr. Bauer said farm tires are accepted as part of their specialty recycling program. He explained they have equipment available to assist with offloading the tires. There is a small fee associated with specialty recycling. Mr. Bauer shared the days and hours for drop off and said arrangements can be made ahead of time. The County has not participated in a countywide free amnesty event. He explained that the policy committee wanted to provide guidance of their mission that included educating the public so they understand the use of products such as paint, etc. that have a cost associated with disposal. Free amnesty events have been overwhelming in the past.

Commissioner McGlothin asked if they are still shredding tires to be used for roadways. Mr. Bauer said they still shred tires and use the materials for pavements but the materials are more expensive and could possibly last longer.

Mr. Bauer introduced Bonnie Martens to present the education piece of the annual report (attached).

Commissioner McGlothin asked if the expenses budgeted in the department include payroll. Mr. Bauer said it does include payroll.

Commissioner Rittenhouse asked if information regarding hours for schedule stations is listed on the website. Mr. Bauer confirmed they are listed.

The Commissioners thanked Mr. Bauer and Ms. Martens for the presentation of the 2022 Annual Report.

Agenda Review:

Ms. Noble, Acting County Administrator, reviewed the agenda

Resolution 2023-0380 authorized contract with Konica Minolta, on behalf of the Auditor's Office, to provide new On-Base Cloud environment setup and loading of existing data. Ms. Noble explained this is for the GIS System and is paid out of the Real Estate Assessment Fund.

Resolution 2023-0381 authorized contract with Pivot Point Partners LLC, on behalf of the Auditor's Office, to provide a new GIS website for parcel information look up. Ms. Noble noted that this website is heavily used within the community for various reasons.

Resolution 2023-0382 authorized intergovernmental agreements between Bethel Township, German Township, and Pike Township for the 2023 pavement-marking project on behalf of the County Engineer. Ms. Noble said that a majority of the money is used for County roads, but the townships get a better deal by combining resources.

Resolution 2023-0383 authorized contract with Kofile Technologies, Inc., on behalf of the County Recorder, to provide document preservation (conservation treatments, rehousing including encapsulation, and binding).

Resolution 2023-0384 authorized acceptance of a grant for Ohio EPA H2Ohio Public Water System Equipment, on behalf of the Utilities Director. The grant is to provide equipment, supplies, and training for exercising water distribution system valves, performing leak detection in the distribution system, and for meter accuracy testing.

Mr. Bauer said they applied for two grants, and received one. The Utilities department will utilize the funds within the grant to purchase equipment to assist with locating leaks to prevent over digging.

Resolution 2023-0385 acknowledged bid opening for the Fenwick Drive Street & Drainage Improvements Phase II, on behalf of the Community and Economic Development department. Ms. Noble noted that there were two bids received that were below the base bid amount. The bids will be evaluated by staff.

Resolution 2023-0386 acknowledged and accepted the option and site lease agreement amendment #1 between Board of Clark County Commissioners and American Towers LLC, to update the lease amount and extend the term of the lease for six years.

Resolution 2023-0387 authorized disposal of obsolete equipment, on behalf of the County Engineer. The obsolete equipment will be sold on Govdeals.com.

Resolution 2023-0388 authorized purchase of a 2023 Buick Encore GX for the Veterans Service Commission. This vehicle will be paid from the General Fund to maintain consistency of the transportation program and expand services. Commissioner Rittenhouse commented that she was glad to see the vehicle is being purchased in Springfield, Ohio. Commissioner McGlothin asked Mr. O'Neal how many vehicles the Veterans department has. Mr. O'Neal believes they currently have five. Mr. O'Neal explained they considered trading in a van, but they would not have received very much value towards the trade-in. The van is still usable for the near future. Mr. O'Neal said they had previously budgeted for the new vehicle prior to obtaining the vans. They will continue to provide services such as transportation to doctor appointments.

Resolution 2023-0389 approved supplemental appropriations for Community Development.

Resolution 2023-0390 approved issuance of warrants for then and nows.

Resolution 2023-0391 acknowledged receipt of monthly Investment Reports, on behalf of the Treasurer, dated September 30, 2021 through April 30, 2023.

Resolution 2023-0392 authorized travel and expense allowances.

Add-On Resolution 2023-0393 to set the date and time for a public hearing regarding Rezoning Case Z-2023-03 filed by Berner Properties LLC.

County Commissioner Updates:

Commissioner Wilt asked if the commissioners would like to review schedules for the summer and any pending vacation time. Commissioner Wilt said she might not be at the meeting June 14 due to a personal obligation. Commissioner Rittenhouse said she would be out the week of July 4 and August 10-20.

Commissioner Rittenhouse attended the Farm Bureau Policy Breakfast. She said it went very well, and was well attended. The meeting mostly consisted of updates from everyone. The updates included House Bill 450, which covers smaller solar policies. Commissioner Rittenhouse said she gave an update to the group regarding the frontage of the fairgrounds, which is a hot topic. She said that with the sale of the dirt in the back of the property, the fairgrounds would gain more parking than what they will lose.

Commissioner Rittenhouse commented that there was a nice article in the paper regarding Clark County Drug Court. The program is succeeding with great initiatives that will be good for the community.

Commissioner Rittenhouse attended an Emergency Management Agency meeting earlier in the week. She said EMA thanked the Commissioners for the new mobile headquarters. There was an update on the train derailment during this meeting.

Commissioner Wilt said she has been spending a lot of time serving on the Board of Revisions. She has met some lovely people from the community and listened to explanations and opinions regarding property valuations. A significant amount of time has been spent educating individuals on how millage is calculated, taxes are determined, and property valuation is based on the market. They hope to be fair and ensure people can remain in their homes. They have four more days on the calendar in June plus some additions expected due to rescheduled cases. Commissioner Rittenhouse thanked Commissioner Wilt for serving on the board.

Commissioner McGlothin said he attended a luncheon in Enon honoring the Citizen of the Year and Young Citizen of the Year on Sunday. Both were shining examples of community members and the event had a good turnout. Among those in attendance were the Sheriff, Senator, and various school personnel.

Commissioner McGlothin attended the New Carlisle Rotary. Chris Cook from the Health department presented during the meeting. He was a wonderful speaker that shared information regarding the life expectancy in Clark County compared to the State of Ohio, and the nation. Life expectancy factors include mental health, drugs, smoking, and drinking. Mr. Cook went above and beyond to give a fantastic presentation.

Acting County Administrator Updates:

Ms. Noble said the Fair Board Office project punch list walk through is May 25.

Ms. Noble said there is a meeting later that day regarding the Home Road project. The independent evaluation from the structural engineer on the building where the explosion happened was received. Recommendations were included in the evaluation.

Ms. Noble requested to close the Commission Office June 8-9 to go through records to prepare for the Records Building transition. Commissioner Wilt wanted to clarify that staff will still be working, but the office would be closed to the public. Ms. Noble confirmed that staff would still be at work but going through records at various locations.

Ms. Noble updated the Commissioners on personnel changes within the Community and Economic Development department. Jennifer Tuttle is leaving, J. Alex Dietz was promoted to a managerial role, and Rachel Ricketts moved to the planner role.

Ms. Noble said the Commission Staff and Human Resources department participated in the Great American Clean Up. Commissioner Wilt asked where the staff went to pick up trash. Ms. Noble said they met at Old Reid Park. Staff was surprised at how much they were able to gather.

Public Information Officer/Calendar Review:

Mr. Cooper said the Annual Report has been filed and is posted on the website. Mr. Cooper thanked Commissioner Wilt and Jennifer Hutchinson, County Administrator, for their assistance with editing the document.

Mr. Cooper said Monday is the Memorial Day Parade beginning at 9 a.m. and reviewed the route. He said he expects it to be well attended again.

Mr. Cooper said that on June 7 the U.S. EPA would be attending the Commission meeting to give an update on the Tremont City Barrel Fill. Mr. Cooper said they would be in town to brief the City Commission and host a public meeting. Mr. Cooper recommended attending the public meeting at Northwestern High School.

Commissioner Wilt said that when she announced running for office, her grandpa said one of the first things that needed to be done was getting the barrel fill figured out. She recalled that when researching, she discovered the first issues began to arise in 1977. Mr. Cooper said the EPA would be providing an update on some of the prework and design planning. It is still a very complicated issue.

Commissioner McGlothin shared that when he was first elected, John Dietrich took him on a tour of the barrel fill. He showed him all that needed to be done. Commissioner McGlothin said the work needs to be done to protect the water.

Audience Comments:

Veteran Ron Coss said he is a purple heart recipient and a member of Chapter 620. In 2003, they started putting flags out at Rose Hill Cemetery to commemorate Memorial Day weekend. Currently they only have six remaining members. This year they were fortunate to have 21 volunteers they would like to recognize for their assistance in putting out over 400 flags throughout the entire cemetery. They have never had this many volunteers. There will be an article in the paper Sunday that will also include a picture of all of the volunteers.

Commissioner Rittenhouse mentioned how nice it is that the Veterans put the flags out. Commissioner McGlothin asked how they were able to get the volunteers and if they reached out to students. Mr. Coss said they had contacts in the farming community and the youth from the farming community came to help.

Commissioner Wilt said this Memorial Day weekend, the County would remember those who have given all. The Commissioners thanked Mr. Coss for sharing.

Commissioner Wilt hopes that as we are enjoying the cookouts, family time, and parades we also remember what Memorial Day is meant to be, which is to remember our fallen heroes and those that gave all for this country.

Commissioner Wilt recessed until 10:00 a.m.

Call to Order, Commission President Wilt

Resolution 2023-0379

Following the pledge, Commissioner Rittenhouse moved to approve the minutes of the last meeting and dispense with the reading of the same. Commissioner McGlothin seconded the motion. The roll being called for passage resulted as follows:

Commissioner McGlothin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Commissioner Rittenhouse moved to accept the agenda in its entirety, including the add on resolution 2023-0393. Commissioner McGlothin seconded the motion. The role being called for passage resulted as follows:

Commissioner McGlothin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2023-0380 AUDC file

Authorize Contract with Konica Minolta

Commissioner Rittenhouse moved, per the request of the Auditor's Office, to authorize a contract with:

Organization Name: Konica Minolta

Organization Address: 500 Day Hill Road, Windsor Connecticut 06095 In the amount of: \$73,500.00 for First year / \$30,000.00 per year after

Funding Source(s): REA – Real-estate Assessment Fund

Purpose: To provide new On-Base Cloud environment setup and loading of existing data

Effective Dates: June 1, 2023 through May 31, 2026

Further, move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2023-0381 AUDC file

Authorize Contract with Pivot Point Partners LLC

Commissioner Rittenhouse moved, per the request of the Auditor's Office, to authorize a contract with:

Organization Name: Pivot Point Partners LLC

Organization Address: 4235 Scioto Parkway, Powell, Ohio 43065

In the amount of: \$19,528.00 for first year / \$17,928.00 per year after

Funding Source(s): GIS General fund

Purpose: To provide new GIS website for parcel information look up

Effective Dates: May 24, 2023 through May 23, 2028

Further, move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2023-0382 ENGC file

Authorize Inter-governmental Agreements Between Bethel Township, German Township, Pike Township, and the Board of Clark County Commissioners

Commissioner Rittenhouse moved, per the request of the County Engineer, to authorize the following intergovernmental agreements:

Agreement between: Bethel Township, German Township, Pike Township, and the Board of Clark County

Commissioners

In the amount of: County and Townships agree to cooperate in completing the 2023 Payement Marking

project. The county and townships agree the total local share of the cost for the project

to be \$314,998.76.

Purpose: 2023 Pavement Marking Project **Funding Source(s):** MV> (County) and Townships

Effective Dates: May 24, 2023 through December 31, 2023

Further, move to authorize the County Administrator to execute the inter-governmental agreement and related documents.

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2023-0383 RECC file

Authorize Contract with Kofile Technologies, Inc.

Commissioner Rittenhouse moved, per the request of the County Recorder, to authorize a contract with:

Organization Name: Kofile Technologies, Inc.

Organization Address: 6300 Cedar Springs Road, Dallas, Texas 75235

In the amount of: \$27,436.19 Funding Source(s): Technology Fund

Purpose: Preservation (conservation treatments, rehousing including encapsulation, and

binding)

Effective Date: May 24, 2023

Further, move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2023-0384 UTLG file

Accept Grant Agreement with Ohio EPA H2Ohio Public Water S

Ohio EPA H2Ohio Public Water System Equipment Grant

Commissioner Rittenhouse moved, per the request of the Utilities Director, to accept the following:

Grantor: Ohio Environmental Protection Agency

Amount Funding: Not to Exceed \$9,160.00 (no local match is required)

Purpose: Grant is for equipment, supplies, and training for exercising water distribution system

valves, performing leak detection in the distribution system, and for meter accuracy

testing

Effective Dates: May 24, 2023

Further, move to authorize the County Administrator to execute the grant and related documents.

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2023-0385 CDDB file

Acknowledge Bid Opening for the Fenwick Drive Street & Drainage Improvements Phase II

Commissioner Rittenhouse moved, per request of the Community and Economic Development Director, to acknowledge the bid opening for the Fenwick Drive Street & Drainage Improvements Phase II on Thursday, May 18, 2023. The following bids were read:

BidderBase BidDurst Bros Excavating\$426,334.00

Sturm Construction Inc. \$410,000.00

Engineer's Estimate: \$417,203.00

Further, move to refer the bids to staff for evaluation.

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2023-0386 COML file

Accept Option and Site Lease Agreement Amendment #1 Between the Board of Clark County Commissioners and American Towers LLC

Commissioner Rittenhouse moved, per the request of the County Administrator, to accept the following lease agreement amendment #1:

Lessee: American Towers LLC

In the amount of: \$5,000.00 (one-time payment for first year); \$1,098 per month beginning June 1, 2024

and at the beginning of each successive term the monthly lease will increase by an

amount equal to ten percent (10%) of the then current lease

Purpose: To update the lease amount and extend the term

Effective Dates: June 1, 2023 through May 31, 2029

Further, move to authorize the County Administrator to execute the lease agreement and related documents. Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2023-0387 INVS file

Authorize Disposal of Obsolete Equipment

Commissioner Rittenhouse moved, per the request of the County Engineer, to dispose of the following through on-line auction for 15 calendar days in accordance with Resolution 2023-0012 §307.12(E) of the Ohio Revised Code:

Description

Serial/VIN #

2008 Chevrolet Impala

2G1WB58K881212872

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2023-0388 INVP file

Authorize Purchase of Vehicle(s) for the Veterans Service Commission

Commissioner Rittenhouse moved, per the request of the Acting Director, to authorize the purchase of a 2023 Buick Encore GX from SVG Buick, GMC of Springfield for a cost of \$38,366.00 to be paid from the General Fund. This purchase is necessary to maintain consistency of transportation program and expand services.

Further, move to authorize the County Administrator to execute the contract and related documents, including the purchase order.

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2023-0389 FINS file

Approve Supplemental Appropriation(s)

Commissioner Rittenhouse moved, upon the recommendation of the County Administrator, to authorize the following supplemental appropriation(s) from unappropriated funds:

Fund: Department: Account: Amount: ARPA Comm. Development Contract Services \$23,060.00

Reason: ARPA – OSU Food Program Assistant (allocation resolution 2022-0173; contract resolution 2023-0364)

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2023-0390 FINT file

Approve Issuance of Warrants for Then and Now(s)

Commissioner Rittenhouse moved, upon the recommendation of the County Administrator, to approve the issuance of warrants for then and now(s) are as follows:

P.O. NumberFundVendorDatePurchase Amount230027411SheriffMotorola Solutions4/28/23\$23,342.50Reason: Other invoice paid on contract purchase order previously. Funds were not remaining to cover this amount.

230026846 Veterans (Other Exp) MacRay 7/29/2022 \$ 231.00

Reason: Bill for six shirts with logos not received until this date.

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2023-0391 TRSR file

Acknowledge Treasurer's Investment Report(s)

Commissioner Rittenhouse moved to acknowledge the receipt of the Treasurer's September 30, 2021 through April 30, 2023 monthly Investment Reports.

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2023-0392 TRAV file

Approve Travel/Expense Allowance

Commissioner Rittenhouse moved, per request of the following Department Director(s) or Elected Official(s), to approve the following travel allowances:

Dept.	Name	Purpose	Place	Date	Cost
Clerk of Court	M. Tuttle	OCCA Summer Conf.	Archbold, OH	6/13-16/23	\$650.00
Auditor	S. Gray,	Ohio GIS Conf.	Columbus, OH	9/11-13/23	\$895.50
	M. Webber				

Further, move reimbursements shall comply with all requirements of the Travel Policy as adopted in the Personnel Manual.

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Add-On Resolution 2023-0393 ZHRM file

Rezoning Case Z-2023-03 filed by Berner Properties LLC

Commissioner Rittenhouse moved, per the certification and recommendation of the Clark County Rural Zoning Commission, to set 10:00 a.m., Wednesday, June 14, 2023, in the Commissioners Chambers, Room 151 at the Springview Government Center, 3130 East Main Street, Springfield, Ohio as the date and time for a public hearing to rezone property in Harmony Township, being 26.44 acres located at 4785 East National Road, from B-3 (General Business District) to B-4 (Heavy Business District) for the construction of a storage facility.

Commissioner McGlothin seconded the motion and the roll being called for its passage, the vote resulted as follows:

Commissioner McGlothin, Yes; Commissioner Rittenhouse, Yes; Commissioner Wilt, Yes

Resolution 2023-0394

Commission President Wilt adjourned the meeting.			
	BOARD OF CLARK COUNTY COMMISSIONERS		
	By: Melanie F. Wilt, President		
I certify that the record is true and accurate:	By:Sasha L. Rittenhouse		
Acting Commission Clerk	By:Lowell R. McGlothin		